

AGENDA ITEM
February 7, 2017

Subject: 2017 Nevada Airshow

Department: Tourism

City staff contacted several Airshow coordinators in Missouri requesting information on consulting services. Heartland Airshows of Raymore, Missouri was recommended. Heartland Airshows will help coordinate professional acts and complete paperwork required by the FAA for the September 16-17, 2017 Airshow.

BILL NO. 2017-005

ORDINANCE NO.

**A SPECIAL ORDINANCE OF THE CITY OF NEVADA, MISSOURI, AUTHORIZING
THE EXECUTION OF AN AGREEMENT WITH HEARTLAND AIRSHOWS OF
RAYMORE, MISSOURI FOR CONSULTING SERVICES.**

Section 1. The agreement attached hereto as Exhibit “A” for the contractual obligation between the City of Nevada and Heartland Airshows for a “not-to-exceed” amount of \$3,000.00.

Section 2. The City’s Tourism Fund is hereby budgeted for dedication for payment to establish and hold said Airshow Consultant.

Section 3. The City Manager and City Clerk are hereby authorized and directed to execute said agreement and related documentation on behalf of the City of Nevada, Missouri and to affix the municipal seal thereto and to attest the same.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Nevada, Missouri on this _____ day of _____, 2017.

Brian L. Leonard, Mayor

(seal)

ATTEST:

Johnna Williams, Deputy City Clerk



FILE COPY

October 1, 2016

Mark Mitchell, CIO
City of Nevada
110 S. Ash
Nevada, Missouri 64772

Dear Mark,

Pursuant to our meeting of late to discuss your plans to create and develop one or more aviation events over a period of two years to include a fly-in and eventually leading to an airshow, of which both dates are yet to be determined, I have agreed to engage and provide my services to you in connection with the aforementioned proposed events.

I want to thank you for selecting me and Heartland Airshows to provide you with our services in this matter.

My fees for services are based on the type of event(s) you wish to conduct. There are many variations of the types of events we have previously discussed and a final fee determination will be made when we have decided the actual type and complexity of the event(s) to occur at the Nevada Airport.

I estimate the fee for consulting services in the development of your event will be quite minimal as I usually include those into the fee for the actual execution of the event. For the first year's event of a one-day fly-in, with one of my announcers providing narration and commentary and securing a required music license as applicable, I currently estimate a fee of approximately \$1,500.00. Please remember and consider that this is an estimate and may be subject to change depending on additions and other requirements. A separate contract will be prepared when dates and the level of complexity of event is finalized.

I do not require a deposit at this time. A deposit will be required shortly after the date for the first year's event has been determined and any scheduling conflicts have been resolved. Typically, the deposit is \$500.00 and non-refundable. This covers the cost of applying for and paying for the music license.

If any of this information in this letter is not consistent with your understanding of this agreement, please feel free to contact me for clarification.

Sincerely,

Gordon C. Evans

I have read this letter and consent to it. I give my informed consent after Gordon C. Evans d.b.a. Heartland Airshows has communicated suitable and adequate information to agree upon engaging his services for which we seek.

Mark Mitchell, Representing the City of Nevada, Missouri / Date